

Shree Venkateshwara Hi-Tech Engineering College (AUTONOMOUS)

Approved by AICTE, New Delhi | Affiliated to Anna University, Chennai.

Accredited by NBA (CIVIL, CSE, EEE, MECH) | NAAC with 'A' Grade

Othakuthirai, Gobichettipalayam – 638 455, Erode District, Tamilnadu.

E-mail : svhecgobi@gmail.com, website : www.svhec.com, Mob : 99429 45555

CIRCULAR

Cir. No: SVHEC/AC/01/2026-27

Date:29.01.2026

Admission Committee members meeting is scheduled on 02.02.2026 at 12.00 pm in Block B-Hall No: B108 to overview the activities of academic year 2026-2027. All the members of the committee are informed to attend the meeting without fail.

MEMBERS:

S.No	Faculty Name	Position	Category	Designation/Department
1	Dr.P.Thangavel	Chairman	Principal	Principal
2	Dr.S.Prakasam	Admission In-Charge	Vice Principal	Vice Principal
3	Dr.K.Prakash	Member	Professor	HOD/MBA
4	Dr.G.E.Arunkumar	Member	Associate Professor	HOD /CIVIL
5	Dr.V.Saminathan	Member	Professor	Professor /ECE
6	Dr.R.Senthilkumar	Member	Associate Professor	Associate Professor/CSE
7	Dr.ArulMurugan	Member	Professor	HOD/EEE
8	Ms.A.Poongodi	Member	Assistant Professor	Assistant Professor /S&H
9	Dr.P.Ramalingam	Member	Professor	Professor /ECE
10	Dr.E.MohanKumar	Member	Professor	Professor /MECH

[Handwritten Signature]
29/01/2026
Principal



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MINUTES OF THE MEETING OF THE ADMISSION COMMITTEE

HELD ON 02 FEBRUARY 2026

1. Action taken report of the points discussed in the meeting.

S.No	POINTS DISCUSSED AND SUGGESTIONS GIVEN	ACTION TAKEN
1	To update the attractive brochures and prospectus for wider publicity	Attractive brochures and prospectus were prepared during February 2026
2	To get acquainted with all the rules and regulations of admissions as prescribed by Govt. and Statutory authorities guide the students seeking admission accordingly	The Principal addressed the admission team about rules and regulations of Govt. & Statutory authorities during February 2026
3	To provide best counseling to students and parents who come to seek admissions.	A admission committee constituted and they have being counseling to parents and students with effect from February 2026
4	To guide admitted students to complete the admission procedure like paying fees, getting roll numbers, getting hostel admission, getting ID card, fulfilling eligibility criteria, getting time tables etc.	To admitted students were guided to complete the admission procedure like paying fees, getting roll numbers, getting hostel admission, getting ID card, fulfilling eligibility criteria, getting time tables etc.
5	To maintain the record of admitted students and forward it to concerned department.	To record was maintained of admitted students and forwarded to department concerned.
6	To prepare plan for addressing 12 th standard, diploma students as a career counseling activity for Me Up Coming Year (2027 – 2028)	Plans were prepared and 12 th standard & diploma students were well advised on career counseling activity during October 2026

SHREE VENKATESHWARA HI-TECH ENGINEERING COLLEGE (Autonomous)



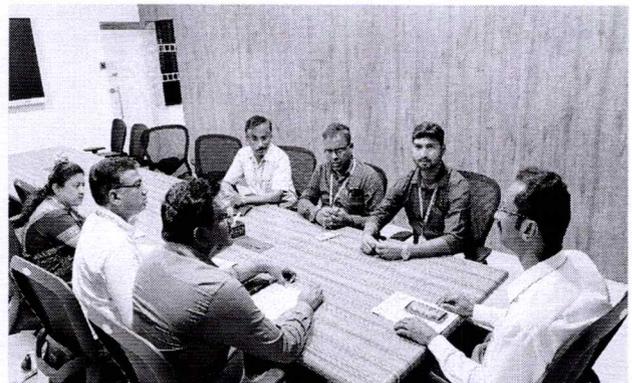
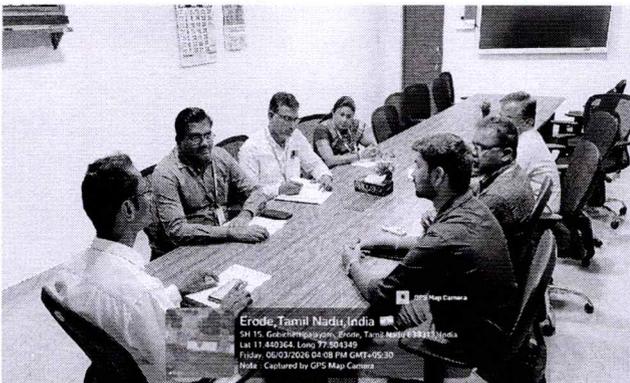
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Sri Kalaivani Nagar, Erode-Gobi Main Road, Othakuthirai,
K.Mettupalayam Post, Gobichettipalayam – 638 455, Erode District, Tamilnadu.
Web: <http://www.svhec.com/>,

2. Points discussed in this meeting.

- Minutes of previous meeting was discussed.
- Based on the admission procedure discussed in the meeting held on 01.02.2025 the admission for the academic year 2025-2026 was 859 out of 894 seats.

To improve the upcoming year admission, the following points were discussed:

- To updated the attractive brochures and prospectus for wider publicity.
- To get acquainted with all the rules and regulations of admissions prescribed by Govt. and guide the students seeking admission accordingly.
- To give full fee waiver for SC/ST/SCA students and scoring more than 175 cutoff.
- To provide best counseling to students and parents who seek admissions.
- To guide admitted students to complete the admission procedure like paying fees, getting roll numbers, getting hostel admission, getting ID card etc.
- To maintain the record of admitted students and forward it to department concerned.
- To apply for additional courses, which are having high demand.





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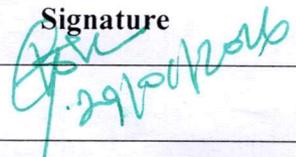
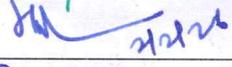
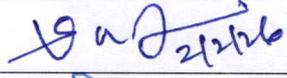
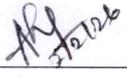
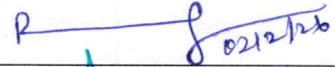
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MEMBERS PRESENT:

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2	Dr.S.Prakasam	Admission In-Charge	Vice Principal	
3	Dr.K.Prakash	Member	Professor	
4	Dr.G.E.Arunkumar	Member	Associate Professor	
5	Dr.V.Saminathan	Member	Professor	
6	Dr.R.Senthilkumar	Member	Associate Professor	
7	Ms.A.Poongodi	Member	Assistant Professor	
8	Dr.P.Ramalingam	Member	Professor	
9	Dr.V.S ArulMurugan	Member	Professor	
10	Dr.E.MohanKumar	Member	Professor	