

Shree Venkateshwara Hi-Tech Engineering College

AUTONOMOUS

Approved by AICTE, New Delhi and Affiliated to Anna University, Chennai
Accredited by **NBA** (CIVIL, CSE, ECE, EEE & MECH), **NAAC** With 'A' Grade



Othakuthirai, Gobichettipalayam - 638 455, Erode District, Tamilnadu
E-mail : svhecgobi@gmail.com, Website : www.svhec.com, Phone : 04285 - 266199.

Sexual Harassment of Women at Workplace

(Prevention, Prohibition and Redressal) Act, 2013.

1) ANNUAL REPORT 2025

From

Dr.V.Sarala Devi
Professor / English
Chairperson / ICC
Shree Venkateshwara Hi-Tech Engineering College
Othakuthirai
Gobichettipalayam
Erode (Dt) - 638455

To

The District Collector,
Erode District.

Respected Sir/Madam,

Sub :- Submission of Annual Report as per the requirement of Selection 21 (1) of Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013.

We here by submit that Annual Report to the Internal Committee formed under the Prevention of Sexual Harassment of Women at Workplaces Act 2013 for the period January to December 2025. The report is submitted based on the actual facts and incidents reported in our institution

If you need any other clarification or further information, please feel to get back to us.

Yours sincerely,

V. Sarala Devi
5/1/26

Name : Dr.V.Sarala Devi
Designation : Professor / English
Contract Number : 9865411220
Email ID : saraladevi.english@gmail.com



Prevention of Sexual Harassment of Women at Workplaces Act 2013

Annual Report for the year Jan 2025 to Dec 2025

1) Basic Details:

S.No	Particulars	
1.1	Date of Formation of IC	04.02.2015
1.2	No.of members in IC	14
1.3	No.of Female members in IC	11
1.4	Details of members	Contact Details
	Dr.V. Sarala Devi	Presiding Officer 9865411220
	Ms.A.Poongodi	Co-ordinator 9942547730
	Ms.P.Logeshwari	Asst.Prof /CSE 7708749792
	Ms.P.M.Mano Chitra	Asst.Prof /AIDS 9578745799
	Mr.D. Mohan Raj	Asst.Prof /MECH 9952426922
	Ms. G.S.Nandhini	Asst.Prof /ECE 8220325077
	Ms.P. Manjula	Asst.Prof /MBA 9025979930
	Ms.S.Shanmugapriya	Typist -Office 8754330384
	Ms. Arusree H S	Girls Hostel Warden i/c 9526416195
	Mr.D.Prakash	Boys Hostel Warden 9942733311
	Mr.R.Srikumar	Boys Student's Representative / IV EEE 9360329566
	Mr. N.Shanmathi	Girls Student's Representative / IV CSE 6380886362
	Ms.V.Nanthana	Girls Student's Representative / II MBA 9842836197
	Ms.K.Shakila Banu	NGO Representative External Member 8778146569
1.5	No.of members changed during the year	11
1.6	Is there an internal policy on POSH	YES
1.7	Places where the Constitution of IC details displayed (Notice board / Canteen / Security etc.) at workplace	Notice Board
1.8	Number of Sexual Harassment complaints received during the year	01
1.9	Number of Cases disposed of during the year	01
1.10	Number of cases pending as on 31 st December 2025	NIL
1.11	Number of cases pending as on 31 st December 2025 for more than 90 days.	NIL

2) Number of work shops or awareness programme for employees againsts sexual harassment carried out during the year 2025

S.No.	Date	No.of members covered	Remarks (if any)
1	03.9.25 (AN)	560	NIL

3) Details of IC meeting conducted in 2025

S.No.	Date	Total members	No. of Members participated	Remarks (if any)
1	03.9.25 (FN)	14	14	-

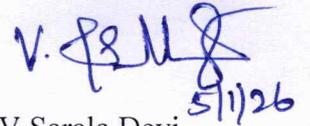
4) Summary of the action taken on Complaints of Sexual Harassment:

S.No.	Complaint No.	Complainant	Respondent	Action taken
1	01	Female Employee	Male Employee	Complaint received via Email by ananymous member. After a thorough enquiry to the female students by ICC Members, no evidence substantiating the allegations was found. Committee concluded that , email complaint was fabricated and without merit

*(Conciliation, Written Apology, Warning, Reprimand or Censur, Withholding of Promotion, Withholding of Pay Rise/Increment, Termination, Transfer, Undergo Counselling, Carrying out Community Service, withdrawn)

The report has been prepared in compliance of Section 21(1) of Sexual Harassment of Woman at Workplace (Prevention, Prohibition and Redressal) Act, 2013.

Yours faithfully,


5/1/26

Dr.V.Sarala Devi
Presiding Officer/ Chairperson
Internal Complaint Committee
Shree Venkateshwara Hi- Tech Engineering College
Erode - Main Road
Othakuthirai
Gobichettipalayam
Erode(Dt) - 638455



Date: 05.01.26