



# SHREE VENKATESHWARA HI-TECH ENGINEERING COLLEGE (AUTONOMOUS)

Approved by AICTE, New Delhi | Affiliated to Anna University, Chennai)  
Accredited by NAAC with 'A' Grade | NBA (CIVIL, CSE, EEE, MECH, ECE)  
Gobichettipalayam – 638 455, Erode District, Tamilnadu  
Website: [www.svhec.com](http://www.svhec.com)

## CIRCULAR

**Date:** 28/07/2025

The **Anti- ragging squad** meeting will be held on 31/07/2025 at 4.00 pm at Board Room.

### **Meeting Agendas**

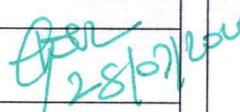
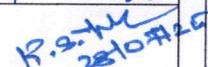
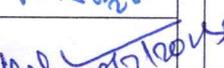
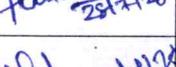
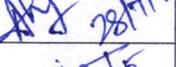
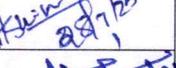
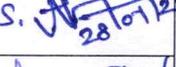
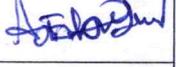
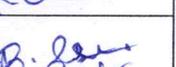
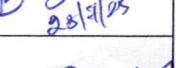
1. Monitoring mechanisms in hostels, class room and common areas
2. Deployment and scheduling of patrolling teams (Faculty and Staff)
3. Orientation / Induction programs for fresher are on anti-ragging policies.
4. Display and visibility of anti ragging posters helpline numbers and complaint boxes.
5. Functioning and awareness of the anti ragging helpline
6. Surprise checks and reporting system effectiveness
7. Review of CCTV surveillance in sensitive areas.
8. Counseling support for new students.
9. Special vigilance during events – fresher's day, hostel night, and college fest.etc.
10. Discussion of any specify complaints or grievances (if received)



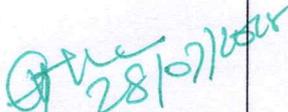
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The below members are informed to attend the meeting.

S No	NAME OF THE MEMBER	DESIGNATION	POSITION	PHONE NUMBER	Signature
1.	Dr.P.Thangavel	PRINCIPAL	Chairman	97159 97777	
2.	Dr.S.Prakasam	VICE-PRINCIPAL	Member	98650 66242	
3	Dr.T.Senthilprakash	Head of the Department	Member	99424 97146	
4	Dr.R.S.Kamalakaran	Head of the Department	Member	96002 26659	
5	Mr.M.Rajesh	Head of the Department	Coordinator	99449 98813	
6	Mr.K.Kannakumar	Faculty Member	Member	97892 23281	
7	Mr.K.C.Anandhan	Faculty Member	Member	97874 68182	
8	Mr.P.Marimuthu	Faculty Member	Member	89404 18880	
9	Ms.A.Poongodi	Faculty Member	Member	99425 47730	
10	Ms.S.Aswini	Faculty Member	Member	87541 76495	
11	Ms.S.Ayisha	Faculty Member	Member	72007 92300	
12	Mr.A.Elavarasan	Physical Director	Member	95976 72410	
13	Mr.K.Kumar	Non-Teaching Faculty	Member	99762 09818	
14	Ms.B.Sivashankari	Non-Teaching Faculty	Member	63748 27588	
15	Mr.D.Prakash	Boys Hostel Warden	Member	98428 33311	
16	Ms.B.Priya	Girls Hostel Warden	Member	90800 10034	

  
COORDINATOR

  
PRINCIPAL



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**Minutes of the Meeting**

**Venue: Board Room**

**Time: 04.00 pm**

**Date: 31.07.2025**

The Anti- ragging Squad members meeting held on 31.07.2025 with the  
Following members

**Agenda Items & Decisions**

<b>S.No</b>	<b>Agenda Item</b>	<b>Discussion &amp; Decisions</b>	<b>Responsible Person(s)</b>
1	Monitoring mechanisms in hostels, classrooms, and common areas	CCTV cameras to be checked. Random monitoring by faculty.	Hostel Warden / Admin / All Staff
2	Deployment and scheduling of patrolling teams (Faculty and Staff)	Daily patrolling roster. Team of two (faculty/staff)	Anti-Ragging Squad members
3	Orientation / Induction programs for freshers on anti-ragging policies	Orientation Program in first week.	Program Coordinator / Anti-Ragging Squad
4	Display & visibility of anti-ragging posters, helpline numbers, and complaint boxes	Posters displayed in hostels, classrooms, canteen and common areas.	Anti-Ragging Squad Coordinator
5	Functioning and awareness of the anti-ragging helpline	Helpline details shared via SMS, posters, Whatsapp.	Anti-Ragging Squad Members
6	Surprise checks and reporting system effectiveness	Faculty and wardens to conduct surprise checks.	Hostel Warden / Faculty Teams / All Staff

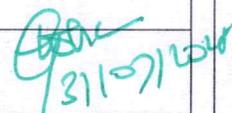
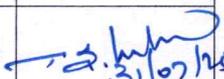
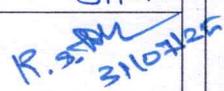
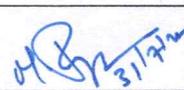
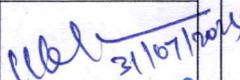
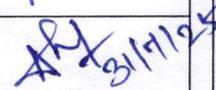
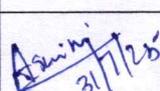


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7	Review of CCTV surveillance in sensitive areas	Review Conducted. Additional cameras to be installed in identified blind spots.	Admin
8	Counseling support for new students	Regular counseling sessions. Counselor availability notice circulated.	All Mentors
9	Special vigilance during events (Freshers' Day, Hostel Night, College Fest, etc.)	Extra patrolling during events. Faculty as vigilance officers. Quick response team deployed.	Event Coordinator / All HoDs / All Staff

## Anti-Ragging Committee Members Details:

S No	NAME OF THE MEMBER	DESIGNATION	POSITION	PHONE NUMBER	Signature
1.	Dr.P.Thangavel	PRINCIPAL	Chairman	97159 97777	 31/07/2025
2.	Dr.S.Prakasam	VICE-PRINCIPAL	Member	98650 66242	 31/7/25
3	Dr.T.Senthilprakash	Head of the Department	Member	99424 97146	 31/07/25
4	Dr.R.S.Kamalakaran	Head of the Department	Member	96002 26659	 31/07/25
5	Mr.M.Rajesh	Head of the Department	Coordinator	99449 98813	 31/7/25
6	Mr.K.Kannakumar	Faculty Member	Member	97892 23281	 31/07/2025
7	Mr.K.C.Anandhan	Faculty Member	Member	97874 68182	 31/7/25
8	Mr.P.Marimuthu	Faculty Member	Member	89404 18880	 31/7/25
9	Ms.A.Poongodi	Faculty Member	Member	99425 47730	 31/7/25
10	Ms.S.Asmini	Faculty Member	Member	87541 76495	 31/7/25

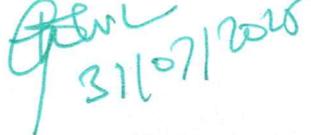


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11	Ms.S.Ayisha	Faculty Member	Member	72007 92300	S. A. 31/07/25
12	Mr.A.Elavarasan	Physical Director	Member	95976 72410	A. Elavarasan
13	Mr.K.Kumar	Non-Teaching Faculty	Member	99762 09818	K. Kumar
14	Ms.B.Sivashankari	Non-Teaching Faculty	Member	63748 27588	B. S. 31/7/25
15	Mr.D.Prakash	Boys Hostel Warden	Member	98428 33311	D. Prakash
16	Ms.B.Priya	Girls Hostel Warden	Member	90800 10034	B. Priya

  
**COORDINATOR**

  
**PRINCIPAL**