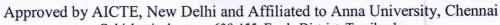


SHREE VENKATESHWARA HI-TECH ENGINEERING COLLEGE

Accredited by NAAC with 'A' Grade An ISO 9001:2015 Certified Institution



Gobichettipalayam – 638 455, Erode District, Tamilnadu Web: http://www.svhec.com/



Minutes of Meeting

Venue: Principal Chamber Time: 1.00 pm Date: 14.10.2022 ICC Meeting was held on 14th October 2022, 1.00 pm at the Principal Cabin and the following members were present

| S. No | Name of the Member | Category | Position | Sign | S N | Name of the Member | Category | Position | Sign |
|------------|------------------------------|-----------|--------------|-------|--------|-----------------------|-----------------------------------|----------|---------|
| 1 | Dr.P.Thangavel | Principal | Convenor | PAR | 8 | Ms.A.Loganayaki | AP / EEE | Member | 3 |
| 2 | Dr.S.Sathyasundari | Prof/ MBA | Co-ordinator | OS. | 9 | Ms.S.Ayisha | AP /ECE | Member | s.Ar |
| 3 | Ms.S.Janaki | NGO | Member | 19% | 10 | Ms.S.Shanmugapriya | Typist-Office | Member | SAF |
| D ‡ | Ms.O.S.Thenmozhi | AP/S&H | Member | men | 11 | Ms.K.Santhalakshmi | Girls Hostel Incharge | Member | 14.8- |
| 5 | Mr.G.C.Rajesh | AP/MECH | Member | 00 | 12 | Mr.D.Prakash | Boys Hostel Incharge | Member | DIM |
| 6 | Ms.K.Prathipa | AP /CSE | Member | Poly | 13 | Mr G.Mohankumar | Boys Student's Representative | Member | 5 mohen |
| 7 | Ms.N.Thirugnan Sambanthan | AP /CIVIL | Member | Jan & | 14 | Ms.B.Aananthi | Girls Student's Representative | Member | B. Aug |

1. Action taken report of previous meeting suggestions

| S.No | Points discussed and Suggestion given | Action Taken |
|------|---|---|
| 1 | To discuss about the roles and responsibilities of committee. | Roles and responsibilities of committee. were discussed pr 21.10.21 |
| 2 | Programme on gender sensation and gender equity | Organized Programme Un 08 03.22 |
| 3 | Sexual Harassment Complaints, if any | No complaints found |

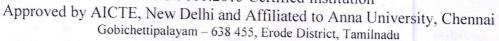
2. Points discussed in this meeting

| S. No | Points Discussed | Responsibility Members | |
|-------|--|-------------------------|--|
| 1 | The members reviewed the minutes of previous meeting and necessary action taken. | | |
| 2 | To discuss about the roles and responsibilities of committee | Members | |
| 3 | Create awareness about the availability of committee to first year students | Members | |
| 4 | Sexual Harassment Complaints, if any | Members | |



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Web: http://www.svhec.com/



Date: 07.10.2022

INTERNAL COMPLAINT COMMITTEE (ICC)

CIRCULAR

Ref: SVHEC/ICC/2022-2023

All internal complaints committee members are asked to attend the meeting to be held on 14.10.2022 (Friday) at 1.00 pm in principal cabin. It is hereby the members are asked to make it convenient to attend the meeting on scheduled date.

Points to be discussed

- To discuss about the roles and responsibilities of committee.
- Create awareness about the availability of committee to first year students.
- Sexual Harassment Complaints, if any

Members

- 1. Dr.P.Thangavel-Convenor
- 2. Dr.S.Sathyasundari, HOD/ MBA -Co-ordinator
- 3. Ms.S.Janaki, NGO Representative Member
- 4. Ms.O.S.Thenmozhi, Asst Prof/S&H- Member
- 5. Ms.K.Prathipa, Asst.Prof / CSE- Member
- 6. Mr.G.C.Rajesh, Asst. Prof / MECH Member
- 7. Mr.N.Thirugnansambanthan, Asst.Prof / Civil- Member
- 8. Ms.A.Loganayaki, Asst.Prof / EEE Member
- 9. Ms.S.Ayisha, Asst.Prof/ECE Member
- 10. Ms.S.Shanmugapriya, Typist Office- Member
- 11. Ms.K.Santhalakshmi, Girls Hostel Incharge Member
- 12. Mr.D.Prakash, Boys Hostel Incharge Member
- 13. Mr G.Mohankumar Student Member
- 14. Ms.B.Aananthi Student Member

Copy to:

- 1. IQACII HODs
- 2. ICC Staff I/C.

Principal