

**MINUTES OF THE MEETING OF THE GOVERNING COUNCIL**  
**HELD ON 14<sup>th</sup> OCTOBER 2023, 10.00 AM AT COLLEGE CAMPUS**

**MEMBERS OF THE GOVERNING COUNCIL**

Thiru.P.Venkatachalam, Chairman, welcomed the members of the 29<sup>th</sup> Governing Council & First Governing Council Meeting after Autonomous held on 14<sup>th</sup> October (Saturday) 2023, 10.00 am at College campus and Principal introduced the members.

S.No	Name & Designation	Category
1.	<b>Dr.T.Purushothaman</b> Professor, Faculty Training Center, Government College of Technology Coimbatore – 641013	State Government Nominee
2.	<b>Dr.S.Bose</b> Professor / CSE CEG Campus, Anna University Chennai - 600025	University Nominee
3.	<b>Thiru.P.Venkatachalam</b> Chairman / SVHEC	Management (Chairperson)
4.	<b>Thiru.K.C.Karupanan</b> Secretary / SVHEC	Management
5.	<b>Thiru.G.P.Kettimuthu</b> Joint Secretary / SVHEC	Management
6.	<b>Dr.C.K.Samy</b> Treasurer / SVHEC	Management
7.	<b>Dr.N.Kuppuswamy</b> Trustee / SVHEC	Management
8.	<b>Dr.M.Marikannan</b> Professor / CSE Government College of Engineering, Erode – 638316.	Educationist / Industrialist
9.	<b>Dr.S.Prakasam</b> Professor & HoD / MECH SVHEC	Teachers of the College
10.	<b>Dr.T.Senthil Prakash</b> Professor & HoD / CSE SVHEC	Teachers of the College
11.	<b>Ms.S.Sulochana</b> Financial Officer / SVHEC	Administrative faculty of College
12.	<b>Dr.P.Thangavel</b> Principal / SVHEC	Principal of the College



To grant leave of absence, if any to the members

**Resolution:** Resolved to grant leave of absence to the following member of the Governing Council who had expressed his inability to attend the meeting.

1. **Thiru. K.C. Karupanan**

Secretary

Shree Venkateshwara Educational & Charitable Trust,  
Othakuthirai, Gobichettipalayam, Erode District-638455

**Management**

The items in the agenda were taken for discussion one by one.

**Item 1: To confirm the minutes and action taken of the 28<sup>th</sup> Governing Council Meeting held on 07.01.2023.**

**Resolution:** Resolved to approve the minutes and action taken of the 28<sup>th</sup> Governing Council Meeting held on 07.01.2023.

**Item 2: To report the academic and other important activities and events in the college since the last Governing Council (GC) Meeting.**

The Principal briefly presented the activities of the college since the last GC Meeting.

**Resolution:** Resolved to approve the activities conducted for the period from 07.01.2023 to 13.10.2023.

**Item 3: To report the letters received from Anna University, Chennai, AICTE and DOTE & UGC, New Delhi since the last GC meeting.**

The Principal placed the letter received from Anna University, Chennai, AICTE and DOTE & UGC, New Delhi since the last GC meeting as follows.

1. AU Letter No.05/03/AU/COE/Autonomous Colleges/2023, dated: 19.06.2023 for uniform schedule of dates in conducting classes, examination and publishing result for all affiliated autonomous colleges – reg.
2. AU Letter. No.CFR/June/Regul.Amend./2023/01, dated: 30.06.2023 for Ph.D Regulations 2020-Reg.
3. AU Letter No.2063/AU/CAC/2023, dated: 30.06.2023 AU-CAC-Anna University Statutes on Academic matters 2023-Assent accorded – intimation – Reg.
4. AU Letter No.1838/AU/CAC/2023, dated: 04.07.2023 for Academic Courses- University Nominees for Academic Council & Board of Studies – Reg.



5. AU Letter.No.213/CAI/AU/2023, dated: 15.07.2023 nominee for Governing Council – Reg.
6. AU Letter.No.214/CAI/AU/2023, dated: 15.07.2023 & AU Letter No.2936/AU/CAC/2023, dated: 28.08.2023 nominee for Finance Committee – Reg.
7. AU Letter No. 02/Affln/ACI/CBE/AU/2023-2024/7325, dated: 25.07.2023 Provisional Affiliation for the Existing courses / New courses/Variation in intake – UG PG for the academic year 2023-2024 granted – Reg
8. AU Letter no.2440/AU/CAC/Autonomous/fee/2023, dated: 29.07.2023 Centre for Academic courses-academics Administration fee component introduced – intimation- Reg.
9. AU Letter No.146/AU/CAC/2023, dated: 01.08.2023 -CAC-B.E Civil Revised Curriculum & Syllabus – Semester VII and Vertical VII – Non Autonomous Colleges Affiliated to AU, Chennai R -2021-Reg.
10. AU Letter No.3149/CAC/Max per/2023, dated: 15.09.2023 CAC-Readmission of candidates for completion of degree programme, who have completed the maximum period of study- Reg.
11. AICTE Letter No. Southern/1-36239781681/2023/EOA, dated: 10.06.2023 for Extension of Approval for the Academic Year 2023-24-Reg
12. DOTE Letter No.1057/H1/2023-1 dated 30.01.2023 for Self Financing Engineering Colleges Autonomous Status Granted – Nomination of Senior Faculty of Government Engineering Colleges as State Government nominee to the Governing Body –Reg.
13. UGC Letter No. No.F.22-1/2023(AC) dated 06.04.2023 for Conferment of Autonomous Status.

**Resolution:** Resolved to record the all the correspondence between college and Anna University, AICTE, DOTE & UGC

**Item 4: To approve Vision and Mission of the Institute.**

The Principal presented the Vision and Mission of the Institute which framed 2020-21 to the new members.

**Resolution:** Resolved to continue the same Vision and Mission of the Institute.

**Item 5: To approve the appointments and resignations since the last GC Meeting.**

The Principal tabled the list of appointments of faculty and resignations during the period of 07.01.2023 to 13.10.2023.

**Resolution:** Resolved to approve the appointment & resignations of faculty members of various disciplines for the period of 07.01.2023 to 13.10.2023.



**Item 6: To report Academic Performance of BE, ME & MBA students in Anna University Chennai April / May'23 Examinations**

The Principal presented the result analysis of BE, ME & MBA students Examinations of Anna University Chennai held during April / May'23.

**Resolution:** Resolved to appreciate the academic progress of the institution as revealed in the BE, ME & MBA students result analysis for the April / May'23 Examinations.

**Item 7: To report the equipments procured to meet the requirements as per the Anna University Chennai Syllabus (Regulation-2021).**

The Principal tabled the list of equipments procured during the period from 07.01.2023 to 13.10.2023.

**Resolution:** Resolved to approve the equipments procured during the period from 07.01.2023 to 13.10.2023.

**Item 8: To discuss about resubmission of NBA application for B.E (ECE) course.**

The Principal presented the NBA Expert team points & mark scored during the visit on 11<sup>th</sup> to 13<sup>th</sup> November 2022 and action taken report to the members for resubmission of NBA application for B.E (ECE) course.

**Resolution:** The members discussed the points given by the NBA Expert Team for BE(ECE) course and action taken by the college and approve to the resubmission of NBA application for B.E (ECE) course.

**Item 9: To discuss about suggestions given in Academic Council.**

The Principal presented the suggestions given in Academic Council meeting on 15.09.2023 for the academic year 2023-24 (Odd Semester).

**Resolution:** Resolved to approve suggestions given in Academic Council meeting on 15.09.2023 for the academic year 2023-24 (Odd Semester).



**Item 10: To discuss about suggestions given in Finance Committee for the academic year 2023-24.**

The Principal presented the suggestions given in Finance Committee held on 05.09.2023 for the academic year 2023-24 (Odd Semester).

**Resolution:** Resolved to approve the suggestions given in Finance Committee held on 05.09.2023 for the academic year 2023-24 (Odd Semester)

**Item 11: To discuss about National/International Level Conference, State Level Symposium, Seminar and Workshop held from 01.07.2023 to 13.10.2023**

The Principal presented details about National/International Level Conference, State Level Symposium, Seminar and Workshop held from 01.07.2023 to 13.10.2023.

**Resolution** Resolved to approve National/International Level Conference, State Level Symposium, Seminar and Workshop held from 01.07.2023 to 13.10.2023.

**Item 12: To discuss about apply grants from various funding agencies.**

The Principal presented grants applied and fund received from various funding agencies from last Governing Council meeting.

**Resolution:** Resolved to approve grants applied and fund received from various funding Agencies from last Governing Council meeting.

**Item 13: To discuss about curricular and co-curricular activities from last Governing Council meeting.**

The Principal presented about curricular and co-curricular activities from last Governing Council meeting.

**Resolution:** Resolved to approve about curricular and co-curricular activities from last Governing Council meeting.



**Item 14: To discuss about FDP and students development programme form last Governing Council meeting.**

The Principal presented FDP and students development programme organized form last Governing Council meeting.

**Resolution:** Resolved to approve FDP and students development programme organized from last Governing Council meeting.

**Item 15: To discuss about higher education and promotion of Teaching and Non-Teaching Staff from last Governing Council meeting.**

The Principal presented higher education and promotion of Teaching and Non-Teaching Staff from last Governing Council meeting.

**Resolution:** Resolved to approve higher education and promotion of Teaching and Non- Teaching Staff from last Governing Council meeting.

**Item 16: To approve the revised faculty performance appraisal.**

The Principal presented the faculty performance appraisal form for Career Advanced Scheme (CAS) to be implemented from 2023-24 onwards.

**Resolution:** Resolved to approve the faculty performance appraisal form for Career Advanced Scheme (CAS) to be implemented from 2023-24 onwards.

**Item 17: To discuss about the feedback received from stakeholders.**

The Principal presented feedback received from stakeholders (Parents, Alumni & Industries) and action taken report from last GC meeting.

**Resolution:** Resolved to approve the feedback received from stakeholders (Parents, Alumni & Industries) and action taken report from last GC meeting.



**Item 18: To report utilization of first Generation Graduates, Tuition fee.**

The Principal presented Utilization of First Generation Graduates, Tuition fee of the academic year 2023-24.

**Resolution:** Resolved to approve Utilization of first Generation Graduates, Tuition fee of the academic year 2023-24.

**Item 19: To discuss about the Institute committee's suggestion given and action taken.**

The Principal presented the suggestion given by Institute committees (Planning and Evaluation Committee, Grievance Redressal Committee, Examination Committee, Admission Committee, Library Committee, Student Welfare Committee, Internal Complaints Committee, Extra-Curricular Activities Committee and Academic Audit Committee) and action taken from last Governing Council meeting.

**Resolution:** Resolved to approve the Institute committees (Planning and Evaluation Committee, Grievance Redressal Committee, Examination Committee, Admission Committee, Library Committee, Student Welfare Committee, Internal Complaints Committee, Extra-Curricular Activities Committee and Academic Audit Committee) and action taken from last Governing Council meeting.

**Item 20: To discuss about student placement details.**

The Principal presented student placement details for the academic year 2022-23.

**Resolution:** Resolved to approve student placement details for the academic year 2022-23.

**Item 21: To discuss about any matters for discussion.**

**Resolution:** No matters arose from the floor.

**The following are the Points discussed in the 29<sup>th</sup> Governing Council Meeting:**

1. Include the parameter for "Higher Education" in the Mission Statement of the Institute.
2. Invite Industry & Alumni stakeholders for the Governing council meeting as special invitees.
3. Implement plagiarism software for all the project documentation for the student's improvement of quality in project and publications.



4. Encourage the students to publish more papers in reputed journals towards their higher studies.
5. Implement the "Outcome based Education" Structure towards all the accreditations like NAAC, NBA and Autonomous.
6. Identify the startup companies and do the MoU's for the better placement and student training.
7. Increase the industry & alumni interactions frequently for the quality improvement.
8. Implement the vertical course in the lower semester itself for the bright students.
9. Conduct 3 internals and consider the best 2 out of it.
10. Implement 100% external for the question paper setting in the initial stage and increase as 80% for external and 20% of internal with more than 10 Years of experience.
11. Try to implement internal 40 marks with the different aspects like Miniprojects, Quiz, Assignments and Test etc.,
12. Collect the various autonomous college data's and syllabus and try to implement the changes as required in current scenario.
13. Improve the college website with updated data's periodically.
14. Improve the overall quality of teaching.
15. Apply more sponsored funding projects.
16. Implement the Blooms taxonomy (Knowledge levels) in the syllabus with Course outcomes.
17. Include case studies in higher semester subjects at the end of each unit for the application development.
18. Make an ICTACT MoU for the student and staff knowledge improvement.



Dr. P.THANGAVEL, Principal, SVHEC proposed vote of thanks, and extended his gratitude for their sustained involvement of the Governing Council members with SVHEC and for making the meeting a grand success. In addition he sought the continued support of the members and sharing their rich knowledge and wide experience to nurture the mission of the Institute.

#### MEMBER PRESENT

ONLINE


Dr.T.PURUSHOTHAMAN



Thiru.P.VENKATACHALAM



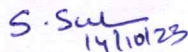
Thiru.G.P.KETTIMUTHU



Dr.N.KUPPUSWAMY

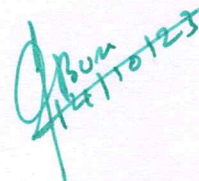


Dr.S.PRAKASAM



MS.S.SULOCHANA

Dr.S.BOSE



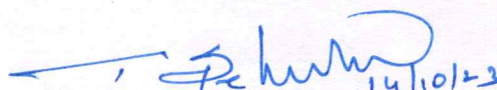
ABSENT

Thiru.K.C.KARUPANAN

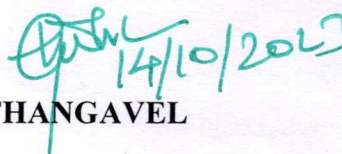
Dr.C.K.SAMY



Dr.M.MARIKANNAN



Dr.T.SENTHIL PRAKASH



Dr.P.THANGAVEL