



SHREE VENKATESHWARA HI-TECH ENGINEERING COLLEGE

Approved by AICTE, New Delhi and Affiliated to Anna University Chennai
Sri Kalaivani Nagar, Erode-Gobi Main Road, Othakuthirai,
K.Mettupalayam Post, Gobichettipalayam – 638 455, Erode District, Tamilnadu
Web: <http://www.svhec.com/>



Internal Quality Assurance Cell (IQAC)

SVHEC/IQAC/2019-2020/Meeting No.9

Date: 03.05.2019

Circular

This is to inform you that, the 9th Meeting of IQAC will be held on 11.05.2019, 3.00 PM at Principal room. All the IQAC members are requested to attend the meeting. The agenda for the meeting is given below,

Agenda

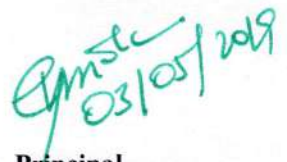
1. Overall Academic Plan for the academic year 2019-2020
2. Academic schedule for odd semester 2019-2020
3. Certificate Courses, Value added Courses – Plan
4. Proposed Events by Clubs & Cells
5. IPT/Internship/Industrial Visit - Plan
6. Placement & Training Activities – Plan
7. Meeting of statutory and non-statutory committees - Discussion
8. Seminar grants & Symposium proposals
9. Faculty development programs
10. Any other matters


Coordinator - IQAC



Copy to:

1. SVECT - Office
2. SVHEC - Office
3. All the Members of IQAC


03/05/2019

Principal

PRINCIPAL
SHREE VENKATESHWARA
HI - TECH ENGINEERING COLLEGE.
Othakuthirai, Gobi-638 455.



SHREE VENKATESHWARA HI-TECH ENGINEERING COLLEGE

Approved by AICTE, New Delhi and Affiliated to Anna University Chennai
Sri Kalaivani Nagar, Erode-Gobi Main Road, Othakuthirai,
K.Mettupalayam Post, Gobichettipalayam – 638 455, Erode District, Tamilnadu
Web: <http://www.svhec.com/>



Internal Quality Assurance Cell (IQAC)

MINUTES OF MEETING

SVHEC/IQAC/2019-2020/Meeting No.9

Date: 11.05.2019

| Item No. | Agenda / Topics | Points discussed | Responsibility | Target Date |
|----------|--|---|------------------------|----------------------------|
| 1. | Overall Academic Plan for the academic year 2019-2020 | Subject willingness, Workload & Time table preparation to be completed. | Head of the Department | Before 20.05.2019 |
| 2. | Academic schedule for odd semester 2019-2020 | HOD/CSE presented the proposed academic schedule for the odd semester 2019-2020 for members approval. | HOD/CSE | - |
| 3. | Certificate Courses, Value added Courses – Plan | It is decided to conduct the Certificate Courses & Value added Courses during the course of the odd semester 2019-2020. | Head of the Department | Before end of Odd semester |
| 4. | Proposed Events by Clubs & Cells | IQAC Coordinator briefed about the proposed events by Clubs & Cell during the odd semester 2019-2020. | IQAC coordinator | - |
| 5. | IPT/Internship/Industrial Visit - Plan | IIPC Coordinator proposed the IPT/Internship/Industrial Visit plan for the odd semester 2019-2020 | IIPC Coordinator | - |
| 6. | Placement & Training Activities – Plan | Placement officer presented the plan of Placement & Training Activities for the odd semester 2019-2020. | Placement officer | - |
| 7. | Meeting of statutory and non-statutory committees - Discussion | All the Statutory and Non-Statutory committee incharges are informed to conduct the meeting and submit the action taken report to IQAC. | Head of the Department | - |
| 8. | Seminar grants & Symposium proposals | Seminar & Symposium proposals to be forwarded to funding agencies. | R&D Cell I/C | - |
| 9. | Faculty development programs | The members insisted that, the Staff members may attend the FDP to familiarize with latest technologies. | Head of the Department | - |

S.P.
Coordinator-IQAC
(Dr.S.Prakasam)



P. Thangavel
Principal
(Dr.P.Thangavel)

PRINCIPAL
SHREE VENKATESHWARA
HI - TECH ENGINEERING COLLEGE.
Othakuthirai,Gobi-638 455.



The Internal Quality Assurance Cell (IQAC) members list

| S.No | Role | Name & Designation | Signature |
|------|---------------------------------------|--|----------------|
| 1 | Chairperson & Head of the Institution | Dr.P.Thangavel Principal | 11/05/19 |
| 2 | Representing Management | Thiru.K.C.Karupanan Secretary, SVHEC | 11.5.19 |
| 3 | Eminent person from local Society | Dr.P.J. Anoop, BDS NGO - Nammagobi Foundation, Gobichettipalayam | 11.5.19 |
| 4 | Nominee from Industries | Thiru. D.Venkateshwaran Partner/ Venbro Polymers, Erode | 11/5/19 |
| 5 | Nominee from Employer | Thiru.S.Ramanujam Manager HR Metalman Auto Private Ltd, Hosur | 12/05/19 |
| 6 | Nominee from Alumni | Mr.P.Hariprakash Design Engineer Hirotec India PVT Ltd, Coimbatore | |
| 7 | Nominee from Stakeholders (Parent) | Thiru.P.Nagaraj Kavindapadi | 11/5/19 |
| 8 | Senior Administrative Officer | Ms.S.Sulochana , AO | 11/05/19 |
| 9 | Administrative Officers | Mr.M.Mahesh Kumar,AO | |
| 10 | Members of Faculty | Dr.T.Senthil Prakash, HOD/CSE | 11/5/19 |
| 11 | | Dr.P.Karuppusamy, HOD/EEE | |
| 12 | | Dr.S.Sathyasundari, HOD/MBA | 11/05/19 |
| 13 | | Dr.V.Ashokumar, Librarian | 11/05/19 |
| 14 | | Mr.R.S.Kamalakaran, AP/ECE | 11/5/19 |
| 15 | | Mr.S.Senthilnathan, AP/CSE | |
| 16 | | Mr.T.Arun Prakash, AP/CSE | 11/5/19 |
| 17 | | Mr.P.Dhaksinamurthy, LO | 11/5/2019 |
| 18 | Coordinator of the IQAC | Dr.S.Prakasam, Vice-Principal | 11/5/19 |
| 19 | Nominee from Student | Ms.V.Dhanalakshmi -IV EEE Mr.A.Yonathan - II Mech Ms.D.R.Nithya- III CSE | 11/05/2019 |



11/05/2019
PRINCIPAL
SHREE VENKATESHWARA
HI - TECH ENGINEERING COLLEGE.
Othakuthirai, Gobi-638 455.



SHREE VENKATESHWARA HI-TECH ENGINEERING COLLEGE


Approved by AICTE, New Delhi and Affiliated to Anna University Chennai
Sri Kalaivani Nagar, Erode-Gobi Main Road, Othakuthirai,
K.Mettupalayam Post, Gobichettipalayam – 638 455, Erode District, Tamilnadu
Web: <http://www.svhec.com/>



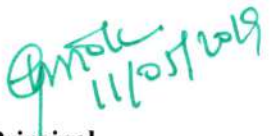
Internal Quality Assurance Cell (IQAC) Date: 11.05.2019

Action taken report for the Minutes of Meeting held on 26.04.2019

| S.No. | Points discussed in previous meeting | Action taken |
|-------|--------------------------------------|---|
| 1. | VAC, Certificate Programs | Value added courses, Certificate courses have been conducted & the report had been submitted in end semester meeting. |
| 2. | FDP organized | FDP's have been organized and report has been submitted. |
| 3. | MoU Activities | MOU activities have been conducted & report has been submitted. |
| 4. | IPR – Activities | IPR activities conducted for UG & PG final year students & report has been submitted. |
| 5. | Technical Symposiums | Technical symposiums were conducted in the department level. |


Coordinator-IQAC
(Dr.S.Prakasam)




Principal
(Dr.P.Thangavel)

PRINCIPAL
SHREE VENKATESHWARA
HI - TECH ENGINEERING COLLEGE.
Othakuthirai, Gobi-638 455.