



SHREE VENKATESHWARA HI-TECH ENGINEERING COLLEGE

Approved by AICTE, New Delhi and Affiliated to Anna University Chennai
Sri Kalaivani Nagar, Erode-Gobi Main Road, Othakuthirai,
K.Mettupalayam Post, Gobichettipalayam – 638 455, Erode District, Tamilnadu
Web: <http://www.svhec.com/>



Internal Quality Assurance Cell (IQAC)

SVHEC/IQAC/2021-2022/Meeting No.20

Date: 18.07.2022

Circular

This is to inform you that, the 20th Meeting of IQAC will be held on 23.07.2022, 3.00 PM at Board room (B-Block). All the members of IQAC are requested to attend the meeting. The agenda for the meeting is given below,

Agenda

1. Review of Academic Activities of Even semester 2021-2022
2. Vocational Education Training during semester holidays - plan
3. IIPC - Activity - review
4. IPR - Activity - review
5. VAC, Certificate Program courses - status
6. Students feedback with action taken
7. FDP organized
8. MoU Activities
9. Placement status
10. Academic Audit for Even semester 2021-2022
11. Any other matters.


Coordinator - IQAC



Copy to:

1. SVECT - Office
2. SVHEC - Office
3. All the Members of IQAC


Principal

PRINCIPAL

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Othakuthirai, Gobi-638 455.



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MINUTES OF MEETING

SVHEC/IQAC/2021-2022/Meeting No.20

Date: 23.07.2022

Item No.	Agenda / Topics	Points discussed	Responsibility	Target Date
1.	Review of Academic activities of Even semester 2021-2022.	Academic activities of Even Semester 2021-2022 have been reviewed.	Head of the Department	-
2.	Vocational Education Training during semester holidays – plan	It is decided to give Vocational Educational Training to the students during Even Semester holidays.	Head of the Department	-
3.	IIPC – Activity – review	IIPC activities during the Even Semester have been presented by IIPC Coordinator.	IIPC Coordinator	-
4.	IPR - Activity – review	IPR Cell activities have been reviewed.	R&D Cell I/C	-
5.	VAC, Certificate Programmes – Status	VAC & Certificates programmes conducted during Even semester have been presented.	Head of the Department	-
6.	Students feedback with action taken	IQAC Coordinator summarized the feedback collected from students with action taken report.	IQAC Coordinator	-
7.	MoU Activities	Placement officer submitted the list of MOU's signed & follow up activities.	Placement officer	-
8.	Placement Status	Placement officer presented the overall placement status for the year 2021-2022.	Placement officer	-
9.	Academic Audit for Even Semester 2021-2022.	Academic Audit for Even Semester 2021-2022 to be conducted.	IQAC Coordinator	-

Dr. S. Prakasam
Coordinator-IQAC
(Dr.S.Prakasam)



Dr. P. Thangavel
23/07/2022

Principal
(Dr.P.Thangavel)
PRINCIPAL

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Internal Quality Assurance Cell (IQAC)

Date: 23.07.2022

Action taken report for the Minutes of Meeting held on 30.04.2022

S.No.	Points discussed in previous meeting	Action taken
1.	It is decided to prepare the academic documents for the even semester 2021-2022 as early as possible.	As planned the Academic documents has been prepared.
2.	Club & Cell Incharges are informed to submit the proposed event list for the Even Semester 2021-2022.	All Club & Cell incharges submitted the event list and corresponding events has been completed.
3.	HOD's are informed to plan for the CC, VAC for the Even Semester 2021-2022 & get the approval.	Certificate Courses & Value added courses has been conducted as planned.

Dr. S. Prakasam
23/07/2022
Coordinator-IQAC
(Dr.S.Prakasam)



Dr. P. Thangavel
23/07/2022
Principal
(Dr.P.Thangavel)

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Shree Venkateshwara Hi-Tech Engineering College

Gobi-638455

23.07.2022



The Internal Quality Assurance Cell (IQAC) members list

S.No.	Role	Name & Designation	Signature
1	Chairperson & Head of the Institution	Dr.P.Thangavel Principal	
2	Representing Management	Thiru.K.C.Karupanan Secretary, SVHEC	
3	Eminent person from local Society	Dr.P.J. Anoop, BDS NGO -Nammagobi Foundation, Gobichettipalayam	
4	Nominee from Industries	Thiru. D.Venkateshwaran Partner/ Venbro Polymers, Erode	
5	Nominee from Employer	Thiru.S.Ramanujam Manager HR Metalman Auto Private Ltd, Hosur	
6	Nominee from Alumni	Mr.P.Hariprakash Design Engineer Hirotec India PVT Ltd, Coimbatore	- AB -
7	Nominee from Stakeholders (Parent)	Thiru.S.Sridhar, Sathiyamangalam	
8	Administrative Officer	Ms.S.Sulochana , AO	
9	Members of Faculty	Dr.T.Senthilprakash, HOD/CSE	
10		Dr.P.Karuppusamy, HOD/EEE	
11		Dr.S.Sathyasundari, HOD/MBA	
12		Dr.R.S.Kamalakaran, AP/ECE	
13		Dr.V.Ashok kumar, Librarian	
14		Mr.K.C.Anandhan, AP/EEE	
15		Mr.G.E.Arunkumar, AP/CIVIL	
16		Mr.J.Senthilkumar, AP/CSE	
17		Mr.K.Kannakumar, AP/MECH	
18		Ms.O.S.Thenmozhi, AP/Maths	
19		Mr.T.Arun Prakash, AP/CSE	
20		Mr.P.Dhakshinamoorthy, LO	
21	Coordinator of the IQAC	Dr.S.Prakasam, Vice Principal	
22	Nominee from Student	Ms.R.Pavithra, IV CSE	
23		Mr.R.Prakash, IV MECH	
24		Mr.D.Yogeshsankar, IV ECE	

23/7/2022
IQAC Coordinator



23/07/2022
Principal

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