



SHREE VENKATESHWARA HI-TECH ENGINEERING COLLEGE

Approved by AICTE, New Delhi and Affiliated to Anna University Chennai

Sri Kalaivani Nagar, Erode-Gobi Main Road, Othakuthirai,

K.Mettupalayam Post, Gobichettipalayam – 638 455, Erode District, Tamilnadu

Web: <http://www.svhec.com/>

Internal Quality Assurance Cell (IQAC)

SVHEC/IQAC/2021-2022/Meeting No.17

Date: 06.07.2021

Circular

This is to inform you that, the 17th Meeting of IQAC will be held on 11.07.2021, 3.00 PM at Principal room. All the IQAC members are requested to attend the meeting. The agenda for the meeting is given below,

Agenda

1. Overall Academic Plan for odd semester 2021-2022
2. Academic data entry in E-Campus
3. Quality Initiatives by IQAC towards online teaching & learning
4. Certificate Courses, Value added Courses – Plan
5. Proposed Events by Clubs & Cells
6. Online IPT/Internship programmes – Plan
7. Placement & Training Activities – Plan
8. Seminar Grant & Symposium proposals
9. Online Seminar/Workshop/FDP for Faculty
10. Academic Audit for Even semester 2020-2021 – review
11. Any other matters

Ka 6/7/2021
Coordinator – IQAC

Copy to:

1. SVECT – Office
2. SVHEC – Office
3. All the Members of IQAC



[Signature]
06/07/2021

Principal

PRINCIPAL

SHREE VENKATESHWARA
HI - TECH ENGINEERING COLLEGE
Othakuthirai, Gobi-633 455.



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Internal Quality Assurance Cell (IQAC)

MINUTES OF MEETING

SVHEC/IQAC/2021-2022/Meeting No.17

Date: 11.07.2021

Item No.	Agenda / Topics	Points discussed	Responsibility	Target Date
1.	Overall Academic Plan for Odd semester 2021-2022	Workload, Timetable & online class academic plan has to be prepared.	Head of the Department	Before end of August 2021
2.	Academic data entry in E-Campus	Academic data towards odd semester 2021-2022 has to be entered in E-campus.	VP & Head of the Department	-
3.	Quality Initiatives by IQAC towards online teaching & learning	The members insisted the IQAC coordinator to propose the initiatives to enhance the effective online teaching & learning.	IQAC Coordinator	-
4.	Certificate Courses, Value added Courses – Plan	After discussion, It has been decided to conduct the CC & VAC based on Covid relaxations and academic schedule from affiliating University.	Head of the Department	-
5.	Proposed Events by Clubs & Cells	IQAC coordinator presented the proposed events by clubs & cells for the odd semester 2021-2022	IQAC Coordinator	-
6.	Online IPT/Internship programmes – Plan	Members insisted that, focus should be given for the online IPT/Internship programmes.	IIPC Coordinator	-
7.	Placement & Training Activities – Plan	Placement officer presented the proposed Placement & Training plan for the even semester 2021-2022.	Placement officer	-
8.	Seminar Grant & Symposium proposals	It has been decided that, Seminar & Symposium Grant proposal to be forwarded to funding agencies.	R&D Cell I/C	-
9.	Online Seminar/Workshop /FDP for Faculty	Members suggested the Head of the departments to motivate the faculties to attend more online seminar/Workshop/FDP during this Lock down period.	Head of the Departments	-
10.	Academic Audit – for even semester 2020-2021 - review	IQAC Coordinator presented the Academic Audit report for even semester 2020-2021 for members approval.	IQAC Coordinator	-

Dr. S. Prakasam
Coordinator-IQAC
(Dr.S.Prakasam)



Dr. P. Thangavel
Principal
(Dr.P.Thangavel)

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Date: 11.07.2021

Action taken report for the Minutes of Meeting held on 11.05.2021

S.No.	Points discussed in previous meeting	Action taken
1.	Vocational Educational Training during Semester Holidays	Vocational Educational Training has been conducted & report submitted to IQAC.

Sid
11/07/2021
Coordinator-IQAC
(Dr.S.Prakasam)



Thangavel
11/07/2021
Principal
(Dr.P.Thangavel)

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Shree Venkateshwara Hi-Tech Engineering College

Gobi-638455

11.07.2021

The Internal Quality Assurance Cell (IQAC) members list

S.No	Role	Name & Designation	Signature
1	Chairperson & Head of the Institution	Dr.P.Thangavel Principal	
2	Representing Management	Thiru.K.C.Karupanan Secretary, SVHEC	
3	Eminent person from local Society	Dr.P.J. Anoop, BDS NGO -Nammagobi Foundation, Gobichettipalayam	
4	Nominee from Industries	Thiru. D.Venkateshwaran Partner/ Venbro Polymers, Erode	
5	Nominee from Employer	Thiru.S.Ramanujam Manager HR Metalman Auto Private Ltd, Hosur	-AB-
6	Nominee from Alumni	Mr.P.Hariprakash Design Engineer Hirotec India PVT Ltd, Coimbatore	
7	Nominee from Stakeholders (Parent)	Thiru.S.Sridhar, Sathiyamangalam	
8	Administrative Officer	Ms.S.Sulochana , AO	
9	Members of Faculty	Dr.T.Senthilprakash, HOD/CSE	
10		Dr.P.Karuppusamy, HOD/EEE	
11		Dr.R.S.Kamalakaran, AP/ECE	
12		Dr.S.Sathyasundari, HOD/MBA	
13		Dr.V.Ashok kumar, Librarian	
14		Mr.K.C.Anandhan, AP/EEE	
15		Mr.K.Kannakumar, AP/MECH	
16		Mr.S.Sathishkumar, AP/MECH	
17		Ms.O.S.Thenmozhi, AP/Maths	
18		Mr.T.Arun Prakash, AP/CSE	
19		Mr.P.Dhakshinamoorthy, LO	
20	Coordinator of the IQAC	Dr.S.Prakasam, Vice Principal	
21	Nominee from Student	Ms.R.Pavithra, III CSE Mr.R.Prakash, III MECH Mr.D.Yogeshsankar, III ECE	

11/7/21
IQAC Coordinator



11/07/2021
Principal

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