



SHREE VENKATESHWARA HI-TECH ENGINEERING COLLEGE

Approved by AICTE, New Delhi and Affiliated to Anna University Chennai
Sri Kalaivani Nagar, Erode-Gobi Main Road, Othakuthirai,
K.Mettupalayam Post, Gobichettipalayam – 638 455, Erode District, Tamilnadu
Web: <http://www.svhec.com/>



Internal Quality Assurance Cell (IQAC)

SVHEC/IQAC/2019-2020/Meeting No.12

Date: 03.07.2020

Circular

This is to inform you that, the 12th Meeting of IQAC will be held on 11.07.2020, 3.00 PM at Principal room. All the IQAC members are requested to attend the meeting. The agenda for the meeting is given below,

Agenda


1. Review of Academic Activities of Even semester 2019-2020
2. Vocational Education Training during semester holidays - plan
3. IIPC - Activity - review
4. IPR - Activity - review
5. VAC, Certificate Program courses - status
6. Students feedback with action taken
7. FDP organized
8. MoU Activities
9. Alumni Meeting – Feedback
10. Placement status
11. Academic Audit for Even semester 2019-2020
12. Any other matters.


3/7/2020
Coordinator – IQAC

Copy to:

1. SVECT – Office
2. SVHEC – Office
3. All the Members of IQAC




03/07/2020

Principal

PRINCIPAL
SHREE VENKATESHWARA
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Othakuthirai, Gobi-638 455.



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MINUTES OF MEETING

SVHEC/IQAC/2019-2020/Meeting No.12

Date: 11.07.2020

Item No.	Agenda / Topics	Points discussed	Responsibility	Target Date
1.	Review of Academic activities of Even semester 2019-2020.	Academic activities of Even Semester 2019-2020 have been reviewed.	Head of the Department	-
2.	Vocational Education Training during semester holidays – plan	It is decided to give Vocational Educational Training to the students during Even Semester holidays.	Head of the Department	-
3.	IIPC – Activity – review	IIPC activities during the Even Semester have been presented by IIPC Coordinator.	IIPC Coordinator	-
4.	IPR - Activity – review	IPR Cell activities have been reviewed.	R&D Cell I/C	-
5.	VAC, Certificate Programmes – Status	VAC & Certificates programmes conducted during Even semester have been presented.	Head of the Department	-
6.	Students feedback with action taken	IQAC Coordinator summarized the feedback collected from students with action taken report.	IQAC Coordinator	-
7.	MoU Activities	Placement officer submitted the list of MOU's signed & follow up activities.	Placement officer	-
8.	Alumni Meeting – Feedback	Alumni Coordinator presented the Alumni meeting feedback to the members.	Alumni Coordinator	-
9.	Placement Status	Placement officer presented the overall placement status for the year 2019-2020.	Placement officer	-
10.	Academic Audit for Even Semester 2019-2020	Academic Audit for Even Semester 2019-2020 to be conducted.	IQAC Coordinator	-

Su
11/7/2020
Coordinator-IQAC
(Dr.S.Prakasam)



Dr.P.Thangavel
11/7/2020
Principal
(Dr.P.Thangavel)

PRINCIPAL
SHREE VENKATESHWARA
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Othakuthirai, Gobi-638 455.



The Internal Quality Assurance Cell (IQAC) members list

S.No	Role	Name & Designation	Signature
1	Chairperson & Head of the Institution	Dr.P.Thangavel Principal	 11/07/2020
2	Representing Management	Thiru.K.C.Karupanan Secretary, SVHEC	 11.7.20
3	Eminent person from local Society	Dr.P.J. Anoop, BDS NGO -Nammagobi Foundation, Gobichettipalayam	 11.7.20
4	Nominee from Industries	Thiru. D.Venkateshwaran Partner/ Venbro Polymers, Erode	 11/7/20
5	Nominee from Employer	Thiru.S.Ramanujam Manager HR Metalman Auto Private Ltd, Hosur	ABSENT
6	Nominee from Alumni	Mr.P.Hariprakash Design Engineer Hirotec India PVT Ltd, Coimbatore	
7	Nominee from Stakeholders (Parent)	Thiru.M.G.Palalaisamy P.Mettupalayam	
8	Senior Administrative Officer	Ms.S.Sulochana , AO	 S. Sul 11/07/20
9	Administrative Officers	Mr.M.Mahesh kumar, AO	 11/7/20
10	Members of Faculty	Dr.T.Senthil Prakash, HOD/CSE	 11/7/20
11		Dr.P.Karuppusamy, HOD/EEE	 11/7/20
12		Dr.S.Sathyasundari, HOD/MBA	 11/07/2020
13		Dr.V.Ashok kumar, Librarian	 11/07/2020
14		Mr.R.S.Kamalakannan, AP/ECE	 11/7/20
15		Mr.S.Sathishkumar, AP/MECH	
16		Mr.T.Arun Prakash, AP/CSE	ABSENT
17		Mr.P.Dhakshinamoorthy, LO	 11/7/2020
18	Coordinator of the IQAC	Dr.S.Prakasam, Vice-Principal	 11/7/2020
19	Nominee from Student	Ms.P.Shwetha-IV CSE Mr.N.Gokul-III MECH Ms.S.Prithika-II EEE	 P.shwetha. N.Gokul S.Prithika

11/7/2020



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Internal Quality Assurance Cell (IQAC) Date: 11.07.2020

Action taken report for the Minutes of Meeting held on 14.12.2019

S.No.	Points discussed in previous meeting	Action taken
1.	Application for AU affiliation	Affiliation application submitted & Due to Covid the inspection has been postponed.
2.	IPT/Internship Trainings	Online IPT has been suggested to the students because of Covid.

Dr. S. Prakasam
11/7/2020
Coordinator-IQAC
(Dr.S.Prakasam)



Dr. P. Thangavel
11/7/2020
Principal
(Dr.P.Thangavel)

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