



SHREE VENKATESHWARA HI-TECH ENGINEERING COLLEGE

Accredited by NAAC with 'A' Grade

An ISO 9001:2015 Certified Institution

Approved by AICTE, New Delhi and Affiliated to Anna University, Chennai

Gobichettipalayam – 638 455, Erode District, Tamilnadu

Web: <http://www.svhec.com/>



HOSTEL COMMITTEE

Hostel committee is responsible for the smooth functioning of the hostel and mess facilities at SVHEC.

OBJECTIVES

- 1.To create an atmosphere of harmony and co-operation amongst the Students in hostel.
- 2.To provide the peaceful and congenial environment to enable them to excel in their studies and Personality development.
- 3.To run and to manage the Hostel and the Mess efficiently.
- 4.Learn to live together and strengthen their relations with mutual cooperation and goodwill as they come from different parts of the country.
- 5.Utilize different facilities available to them.
- 6.Participate in different co-curricular activities and extracurricular activities.
- 7.Enjoy good quality food that keeps them fit and healthy.

ROLES AND RESPONSIBILITIES OF HOSTEL COMMITTEE

- 1.Deputy Warden will have the overall responsibility for all aspects of management of hostels, including maintenance and discipline in the hostels and associated services of Mess.
2. To approve the budget of each mess and determine mess fees chargeable from students.
3. To develop a methodology to ensure smooth working of each mess within the



SHREE VENKATESHWARA HI-TECH ENGINEERING COLLEGE

Accredited by NAAC with 'A' Grade

An ISO 9001:2015 Certified Institution

Approved by AICTE, New Delhi and Affiliated to Anna University, Chennai

Gobichettipalayam – 638 455, Erode District, Tamilnadu

Web: <http://www.svhc.com/>



approved budget.

4. To ensure healthy and cordial relations among students and mess workers and other Institute Staff.
5. The Committee shall meet at least twice in a semester.
6. To look after the overall working of the mess.
7. To monitor attendance in the hostel by deputy warden..
8. The committee shall create a positive ambience in hostels.
9. Promoting team spirit and co operation amongst the students by creating healthy competition
10. Motivating students to join gym and other sports activities along with cultural activities
11. To arrange for better platform where they can exhibit their skills.
Proper maintenance of hostel and mess and to have a check on quality of food.
12. Overall administration of all the hostels
13. To take the steps and measures for overall efficient hostel administrations and welfare.
14. Making the policy for allotment of hostels to students
15. To ensure discipline in the hostels
16. Implementation of decisions taken by the Institute authorities
17. To supervise the working of hostel staff
18. To solve the day to day problems of the students
19. To ensure the quality of food in the mess
20. To maintain overall ambience of the hostel premises



SHREE VENKATESHWARA HI-TECH ENGINEERING COLLEGE

Accredited by NAAC with 'A' Grade

An ISO 9001:2015 Certified Institution

Approved by AICTE, New Delhi and Affiliated to Anna University, Chennai

Gobichettipalayam – 638 455, Erode District, Tamilnadu

Web: <http://www.svhc.com/>



-
21. To ensure compliance of code - of -conduct and facilitate the hostel services to inmates.
 22. To advise and guide in smooth running of the Mess and maintaining the quality of the food.



SHREE VENKATESHWARA HI-TECH ENGINEERING COLLEGE

Accredited by NAAC with 'A' Grade

An ISO 9001:2015 Certified Institution

Approved by AICTE, New Delhi and Affiliated to Anna University, Chennai

Gobichettipalayam – 638 455, Erode District, Tamilnadu

Web: <http://www.svhec.com/>



Date: 05.09.2022

HOSTEL COMMITTEE MEMBERS IN THE ACADEMIC YEAR (2022-23)

The Hostel committee Members of SVHEC is mentioned below for the academic year 2022-2023.

S.No	Name	Position	Category
1	Mr.K.R.Kaviarasu	Patron	TRUSTEE
2	Dr.P.Thangavel	Chief Warden	Principal
3	Dr.S.Sathyasundari	Faculty Member	HOD/MBA
4	Ms.O.S Thenmozhi	Deputy Warden For Girls	HOD/S&H
5	Mr.D.Prakash	Supervisor For Boys	-
6	Ms.A.Santhanalakshmi	Supervisor For Girls	-
7	Ms.S.Ayisha	Faculty Member	AP/ECE
8	Ms.A.Poongodi	Faculty Member	AP / S&H
9	Ms.A.Loganayaki	Faculty Member	AP/EEE
10	Ms.S.Mahalakshmi	Faculty Member	AP/CSE
11	Mr.S.Sathishkumar	Faculty Member	AP/MECH
12	Mr.S.SanjayGandhi	Faculty Member	AP/CIVIL
13	Mr.A.K.Prasanth	IV/ECE Student Member	-
14	Mr.S.Nagaraj	III/ECE Student Member	-
15	Mr.S.Sathishkumar	IV/MECH Student Member	-
16	Mr.P.Premkumar	IV/CSE Student Member	-
17	Mr.S.Mathankumar	IV/EEE Student Member	-
18	Ms.B.Nisha	III/CSE Student Member	-
19	Ms.R.Gokulpriya	III/EEE Student Member	-
20	Ms.K.Kavitha	IV/CIVIL Student Member	-


PRINCIPAL



SHREE VENKATESHWARA HI-TECH ENGINEERING COLLEGE

Accredited by NAAC with 'A' Grade

An ISO 9001:2015 Certified Institution

Approved by AICTE, New Delhi and Affiliated to Anna University, Chennai

Gobichettipalayam – 638 455, Erode District, Tamilnadu

Web: <http://www.svhec.com/>



CIRCULAR

Date: 06.09.2022

A Hostel Committee meeting to over see the activities for the academic year 2022-23 will be scheduled on 08.09.2022 at 04.45 PM at conference Hall. All the members of the committee are informed to attend the meeting.

S.NO	NAME	POSITION	CATEGORY
1	Mr.K.R.Kaviarasu	Patron	TRUSTEE
2	Dr.P.Thangavel	Chief Warden	Principal
3	Dr.S.Sathyasundari	Faculty Member	HOD/MBA
4	Ms.O.S Thenmozhi	Deputy Warden For Girls	HOD/S&H
5	Mr.D.Prakash	Supervisor For Boys	-
6	Ms.A.Santhanalakshmi	Supervisor For Girls	-
7	Ms.S.Ayisha	Faculty Member	AP/ECE
8	Ms.A.Poongodi	Faculty Member	AP / S&H
9	Ms.A.Loganayaki	Faculty Member	AP/EEE
10	Ms.S.Mahalakshmi	Faculty Member	AP/CSE
11	Mr.S.Sathishkumar	Faculty Member	AP/MECH
12	Mr.S.SanjayGandhi	Faculty Member	AP/CIVIL
13	Mr.A.K.Prasanth	IV/ECE Student Member	-
14	Mr.S.Nagaraj	III/ECE Student Member	-
15	Mr.S.Sathishkumar	IV/MECH Student Member	-
16	Mr.P.Premkumar	IV/CSE Student Member	-
17	Mr.S.Mathankumar	IV/EEE Student Member	-
18	Ms.B.Nisha	III/CSE Student Member	-
19	Ms.R.Gokulpriya	III/EEE Student Member	-
20	Ms.K.Kavitha	IV/CIVIL Student Member	-

Meeting Agenda:

- 1.Mess Functioning Time
- 2.Menu Discussion.
- 3.Hostel cleanness
- 4.Anyother Matters


PRINCIPAL



SHREE VENKATESHWARA HI-TECH ENGINEERING COLLEGE

Accredited by NAAC with 'A' Grade

An ISO 9001:2015 Certified Institution

Approved by AICTE, New Delhi and Affiliated to Anna University, Chennai

Gobichettipalayam – 638 455, Erode District, Tamilnadu

Web: <http://www.svhed.com/>



HOSTEL COMMITTEE - MINUTES OF MEETING

Date & Time: 08.09.2022 & 04.45PM

A meeting of the Hostel Committee was conducted with the following members on 08.09.2022.

The following Points were discussed in the meeting:

1. Students were advised to follow the Hostel rules and regulation properly.
2. Informed to all the students should not participate in any anti-national, anti-social or undesirable activity in or outside the hostel.
3. The students should not carry unwanted movies in their rooms. Any violation will be punished severely.
4. Chief warden (girls hostel) told that there have been requests from the students regarding hygiene in hostel. Chief Warden is instructed to take necessary measures in order to maintain proper hygiene.
5. Students should maintain silence between 08.00pm to 10.00pm for concentrating studies.
6. Girls students must get permission from the warden regarding stay of a female relative in the Girls' Hostel.
7. Food for the late comers will be served after proper explanation to the deputy warden / supervisor. Sustaining the quality of food and cleanliness based on the supervision and feedback.
8. Day wise standard menu of hostel is decided.
9. Girls students must get permission from the warden regarding stay of a female relative in the Girls' Hostel
10. Maintaining of the discipline in the mess and mess related activities.



SHREE VENKATESHWARA HI-TECH ENGINEERING COLLEGE

Accredited by NAAC with 'A' Grade

An ISO 9001:2015 Certified Institution

Approved by AICTE, New Delhi and Affiliated to Anna University, Chennai

Gobichettipalayam – 638 455, Erode District, Tamilnadu

Web: <http://www.svhec.com/>



MEMEBERS PRESENT:

S.NO	NAME	SIGNATURE
1	Mr.K.R.Kaviarasu	
2	Dr.P.Thangavel	 08/09/2022
3	Dr.S.Sathyasundari	
4	Ms.O.S Thenmozhi	
5	Mr.D.Prakash	
6	Ms.A.Santhanalakshmi	
7	Ms.S.Ayisha	 08/09/22
8	Ms.A.Poongodi	
9	Ms.A.Loganayaki	
10	Ms.S.Mahalakshmi	
11	Mr.S.Sathishkumar	
12	Mr.S.SanjayGandhi	
13	Mr.A.K.Prasanth	
14	Mr.S.Nagaraj	
15	Mr.S.Sathishkumar	
16	Mr.P.Premkumar	
17	Mr.S.Mathankumar	
18	Ms.B.Nisha	
19	Ms.R.Gokulpriya	
20	Ms.K.Kavitha	

08/09/2022
PRINCIPAL