



SHREE VENKATESHWARA HI-TECH ENGINEERING COLLEGE

(Approved by AICTE, New Delhi and Affiliated to Anna University Chennai)

An ISO 9001:2015 Certified Institution

Sri Kalaivani Nagar, Erode-Gobi Main Road, Othakuthirai,
K.Mettupalayam Post, Gobichettipalayam – 638 455, Erode District, Tamilnadu

Web: <http://www.svhc.com/>



MINUTES OF MEETING - DISCIPLINE AND WELFARE COMMITTEE

Venue: Block B -Hall No: Board Room

Date: 09.08.2023

Time: 03:30 pm

1. Action taken report of the points discussed in the meeting.

S. No	Points discussed and Suggestions given	Action Taken
1.	Students coming by two wheeler should have Parking in the student parking slot only and triples are strictly not allowed.	Students are informed to Parking only in the student parking slot and not allowed to park in front of the engineering college building. This information was passed to students on 27.07.2023
2.	Proper Dress code	All the students are informed to Haircut, Tuckin, Shoe, ID card Proper dress code format on 27.07.2023
3.	Complaints of ragging	No ragging Complaints raised
4	In Lab session, students should strictly follow the do's and don'ts	Informed to students on 27 .07.2023
5	Smoking, Chewing tobacco, Consumption of intoxicating liquors or any prohibited substances in the college premises are strictly prohibited.	Informed to students on 27.07.2023

2. Points discussed in this meeting.

Discussed about the following issues raised

- Students coming by two wheeler should have helmet compulsorily and parking only in student parking slot.
- Guidelines were given for following proper dress code.
- Hair style should be neat; Dress code should be followed, wearing the ID card. All the students compulsory follow the instructions while entering and all the time within the campus.



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Date: 09.08.2023

Members present

S.No	Faculty Name	Position	Category	Signature
1	Dr.Prakasam.S	Member	HOD/MECH	<i>[Signature]</i> 9/8/23
2	Dr.Saminathan V	Member	HOD/ECE	<i>[Signature]</i> 9/8/23
3	Mrs.Thenmozhi.O.S	Member	HOD/S&H	
4	Dr.Sathyasundari.S	Member	HOD/MBA	<i>[Signature]</i>
5	Mr.Prakash.D	Member	Deputy Warden-Boys	<i>[Signature]</i> 9/8/23
6	Ms.SanthanaLakshmi	Member	Deputy Warden-Girls	<i>[Signature]</i>
7	Mr.K.S.Vivek	Member	AP/EEE	<i>[Signature]</i> 9/8/23
8	Ms.Indhumathi.K	Member	AP/CSE	<i>[Signature]</i> 9/8/2023

[Signature]
09/08/2023
PRINCIPAL



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- By every morning, the class advisor and all the faculties of each department should monitor the class room neat and clean, desk arrangement.
- Three minutes talk conducted by hour to hour.
- Hostel students (Boys/Girls) should monitored by warden and information gathered by class advisor every week.



Discipline and Welfare Committee Meeting

[Signature]
22/08/23
PRINCIPAL